

**Steuben Area Economic Development Corporation
7234 Route 54N, P.O. Box 393, Bath, NY 14810**

**Minutes of the Regular Meeting
February 26, 2009**

- I. **Call to Order:** The Regular Meeting of the Steuben Area Economic Development Corporation was called to order at 1:05 p.m. by the Chairman, Mike Doyle at their offices at 7234 Route 54N, Bath, NY

Present:	Mike Doyle	Chairman
	Philip Roche	Vice Chairman
	John Sirianni	Member
	Mike Nisbet	Member
	Patrick Donnelly	Member
Absent:	George Connors	Secretary
Also Present:	James Sherron	Exec. Director SCIDA
	Kathy Warren	Treasurer/Admin. Asst.
	Russ Gaenzle	Harris Beach
	Frank Pavia	Harris Beach
	John Leyden	Counsel
	Jack Benjamin	Consultant

II. **NEW BUSINESS.**

A. PAAA Compliance. Jim Sherron indicated that it has been determined by the State that the development corporation needs to comply with the Public Authorities Accountability Act. Robert Ryan from Harris Beach has drafted the necessary policies and procedures for the corporation similar to the IDA. These documents have been distributed to the Board for their review prior to the meeting. Phil Roche made a motion to accept the proposed policies and procedures to comply with PAAA, seconded by Mike Nisbet. All in favor. Approved.

- III. **ADJOURNMENT.** With no further business to discuss, a motion was made by Phil Roche to adjourn the meeting at 1:10 p.m., seconded by John Sirianni. All in favor. Approved.

Meeting was adjourned.

Respectfully submitted,

Kathy Warren, Acting Secretary

**Steuben Area Economic Development Corporation
7234 Route 54N, P.O. Box 393, Bath, NY 14810**

**Minutes of the Special Meeting
March 13, 2009**

- I. Call to Order:** The Special Meeting of the Steuben Area Economic Development Corporation was called to order at 1:05 p.m. by the Vice Chairman, Phil Roche at their offices at 7234 Route 54N, Bath, NY

Present:	Philip Roche	Vice Chairman
	John Sirianni	Member
	Mike Nisbet	Member
	Patrick Donnelly	Member
	George Connors	Secretary
Absent:	Mike Doyle	Chairman

Also Present:	James Sherron	Exec. Director SCIDA
	Kathy Warren	Treasurer/Admin. Asst.
	Russ Gaenzle	Harris Beach
	John Leyden	Counsel

- II. Secretary's Report.** A motion to approve the July 30, 2008 and February 26, 2009 Steuben County Industrial Development Agency's Regular Meeting minutes was made by Pat Donnelly, seconded by Mike Nisbet. All in favor. Approved.

- III. Treasurer's Report.** The February 2009 financial statements were presented by Treasurer, Kathy Warren. A motion was made by John Sirianni to approve the Treasurer's Report for January 2009, seconded by George Connors. All in favor. Approved.

- IV. NEW BUSINESS. NONE**

- V. ADJOURNMENT.** With no further business to discuss, a motion was made by John Sirianni to adjourn the meeting at 1:05 p.m., seconded by Mike Nisbet. All in favor. Approved.

Meeting was adjourned.

Respectfully submitted,

George Connors, Secretary